

ARC Application 2/18/08

APPLICATION FOR ARCHITECTURAL CHANGE
WILLOWS HOMEOWNERS ASSOCIATION

To: Architectural Review Committee
Return to: Willows Community Association, Inc.
C/O Landmarc Real Estate
P.O. Box 7268
Fredericksburg, VA 22404-7268
540-371-3406 Office or FAX 540-373-2913

Name of Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Lot Number: _____ Telephone: (H) _____ (W) _____

Proposed Improvement:

Projected Start Date of Improvement: _____

Signatures of two property owners most affected:

NAME: _____

ADDRESS: _____

CITY: _____ State: _____ Zip: _____

LOT #: _____

Signature _____

NAME: _____

ADDRESS: _____

CITY: _____ State: _____ Zip: _____

LOT #: _____

Signature _____

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Please submit with application the following:

1. Site plan showing size, shape and location of improvement to residence and adjoining properties (including dimension of improvement and distance to adjoining properties).
2. Manufacturer’s brochure, if available.
3. Color samples, if applicable.
4. Architectural plans/drawings (for major additions/improvements)
5. Grading plan, if applicable.
6. Detailed written description of improvement.

Applicant hereby warrants that Applicant shall assume full responsibility for:

- All landscaping, grading, and/or drainage issues relation to the improvements (including replacing bonds or escrow posted by developer currently in place affecting the lot);
- Obtaining all required City, Town or county approvals relating to said improvements;
- Complying with all applicable City, Town or County ordinances;
- Any damages to adjoining property (including common area) or implied to third persons associated with the improvement;
- Applicant hereby states that they have read the architectural guidelines and agree that all work performed will be in compliance with those guidelines.

Signature of Applicant

Date

ARCHITECTURAL CONTROL COMMITTEE RESPONSE

_____ Date application received

_____ Request approved as submitted

_____ Request approved subject to:

_____ Response suspended pending submission of:

_____ Request disapproved because:

Signature of ARB Member

Date